

## Talentcheck for school classes

### Registration

First, the teacher who is in charge needs to find out how many students will be taking the Talentcheck (**Costs: €15 per student, registration is binding**).

Then, he/she needs to book an appointment for the Talentcheck via our [“Online registration for schools”](#). The number of students, their grades (7 or 8 or mixed), and the school identification number must be stated.

Upon receipt of a confirmation email the teacher will receive the initial informational documents as well as the registration and consent forms. The students need to take the preliminary information and the forms home with them. They must be completed, signed by a parent, collected by the teacher and returned to the Talentcenter. Only after this step will the teacher receive the login data (PIN codes) needed for answering the preliminary questions. Students are only allowed to take the Talentcheck if consent forms have been filled in completely and signed by a parent. Cancellations of the Talentcheck are possible up to two months before the appointment.

### Preliminary questions

Schools that have registered for the Talentcheck and have collected and returned the registration/consent forms will receive ONE PIN CODE for each student. Using these PIN codes, the participating students will be able to log in and answer the preliminary questions online (duration: approx. 40 min.). Each student will then create his/her own login data (their own account). The same login data can be used to access the results of the Talentcheck. For the preliminary questions, the following data need to be provided:

- **Demographic information as well as career aspirations and favourite subjects**
- **Information about the personal interests of the student**

Once all the registration/consent forms have been returned to the Talentcenter, the preliminary questions have been answered, and students have been informed about the Talentcenter process, an appointment at the Talentcenter can be booked.

### At the Talentcenter

At the Talentcenter the class undergoes a comprehensive battery of tests that are highly informative for career orientation. The results are then consolidated to include the initial results from the survey at the school.



A distinction is made between the various areas at the Talentcenter:

There is a testing room on the upper floor for the

- **Cognitive abilities**, facilitated by the University of Graz

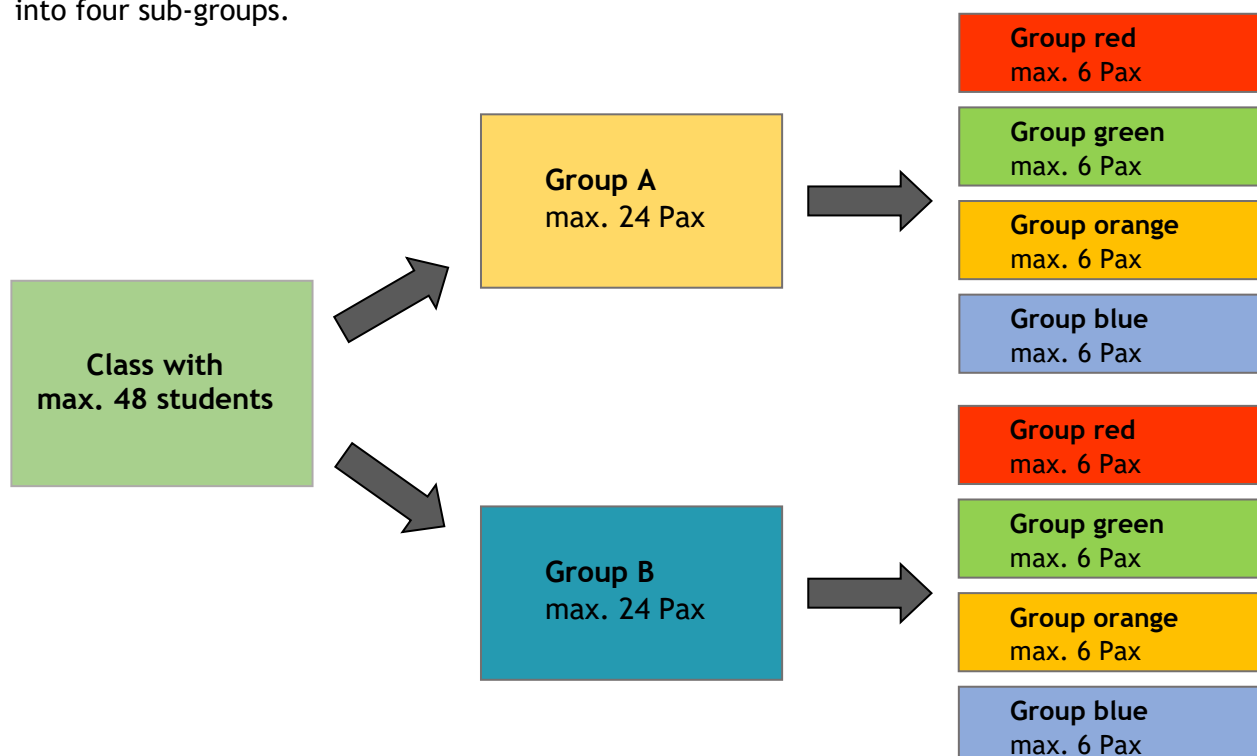
These tasks are generated using an adaptive approach. On the ground floor there are two distinct areas:

- **General skills and career-relevant knowledge**
- **Motor skills and receptiveness**

Although guides accompany the students during their visit, the teacher still bears responsibility for supervision (as a school-related event).

The day at the Talentcenter begins with a brief welcome. The first stop is at the lockers, where students can lock up their jackets and valuables (especially mobile phones). Afterwards the whole class receives instructions, both in person and via a short film, in which the procedures and the topics of the Talentcenter are explained.

Every student receives a printed Talentcard with their name and the name of their school on it. Also, two different groups (A and B) are distinguished on the cards. Group A begins on the ground floor, Group B on the upper floor. Each group is divided according to four colors, breaking the groups down again into four sub-groups.



For the group that begins on the upper floor, the colour-coding is irrelevant at first. The sub-groups that begin on the lower floor start, according to the assigned colour, either in the area for motor skills or in the one for career-relevant skills. Once the testing in the respective area has been completed, there is a short break before switching to the other area. After 80 min. all the tests on one floor have been completed, and it is time for a longer break during which students can help themselves to a complimentary snack. The climbing wall and the relax-zone can also be used during this time.

Following this longer break, the groups switch floors. Group B is then on the ground floor and Group A is on the upper floor. After all the stations have been completed, every student receives a certificate of completion for the Talentcenter areas, a brief introduction to the Talentreport, and an information sheet for the parents. The school class is then dismissed.

The day at the Talentcenter lasts approximately 4.5 hours, including the welcome, the test time, breaks, the awarding of certificates, and the farewell.

## Talentreport

The results, in the form of a Talentreport, can be accessed on the following day via the website. They can also be downloaded and printed out. Only the individual student can access their results using their individually created login data. After a period of 36 months, the test results will be rendered anonymous, making it impossible for them to be attributed to any individual person. The Talentreport is then no longer accessible online.

In the Talentreport, all results of the different areas are explained again, and the participant's individual results are listed. It is concluded by a comparison of all the resulting data with the different requirements of various professions, and suitable professions are suggested. Students who already have distinct interests receive career suggestions that take those interests into account. Those who do not yet have distinct interests, receive career suggestions independent of interests. For this purpose, the Talentreport contains two different lists with career suggestions. Every career suggestion is linked to a description of the profession, videos and possible educational paths. Careers that can be found in both lists are indicated in bold type.

In addition to the career suggestions, the students also receive information regarding the necessary steps for further research, obtaining information and hands-on practice for career orientation. This is aided by helpful links on our homepage as well as the linking of the job profiles within the suggested professions in the Talentreport.

